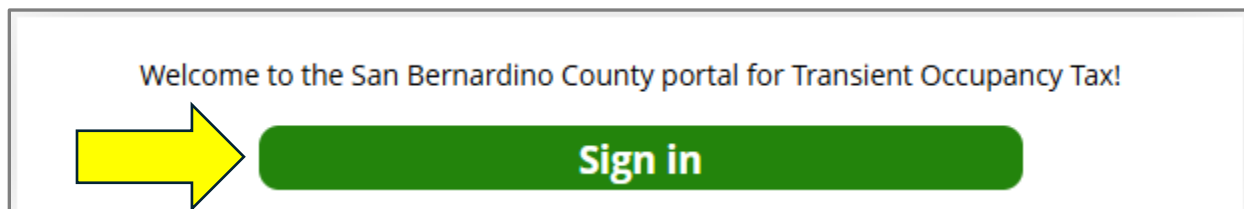


How to Submit Your Transient Occupancy Certification

Link: [Transient Occupancy Certification](#)

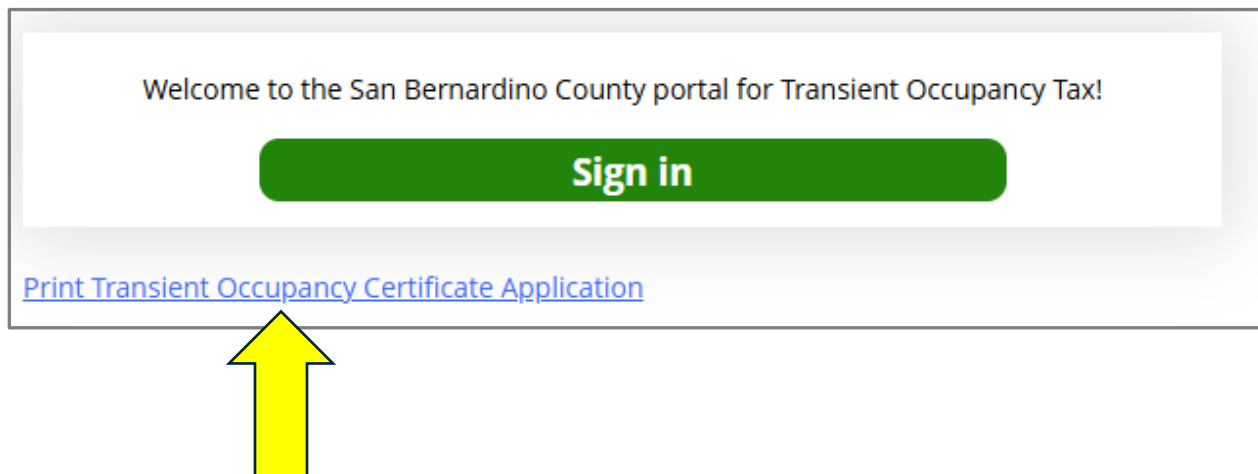
Option 1: File Electronically

1. Click **“SIGN IN.”**
2. Follow the prompts to complete the electronic filing process.
3. Once finished, **take a screenshot** of your confirmation page.
4. **Upload the screenshot** to your **Short-Term Rental application**.



Option 2: Complete a Manual Form

1. Click the link **below the SIGN IN button** labeled **“Print Transient Occupancy Certification Application.”**
2. **Print, complete, and sign** the form.
3. **Submit the completed form** with your **Short-Term Rental application**.



Need Help?

For questions about the **Uniform Transient Occupancy Tax (TOT) form**, please contact the **San Bernardino County Tax Collector** at **(909) 387-8308**.